



United Cerebral Palsy of South Florida Charter Schools, Inc.
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Early Beginnings Academy
*unlocking children's potential

**UNITED CEREBRAL PALSY OF SOUTH FLORIDA CHARTER SCHOOLS, INC
EARLY BEGINNINGS ACADEMY**

March 14, 2016

Dear Board Members:

Enclosed you will find a record of the actions taken at our Board Meeting of March 10, 2016.

Board Members Present included: Anne Steinhart, Marianne Bennett, Jeremy Steinhart and Silvia Calderon.

Staff Present included: Dr. Joseph Aniello, Dr. Debbie Terenzio, Linda Gluck, Dr. Leigh Kapps, Dr. Tamika Lewis, Makeesha Coleman, Grace Bracamonte, Evelyn Morales, Betty Rodriguez and Maria Gonzalez.

The Meeting was opened at 12:05 p.m.

Actions Taken:

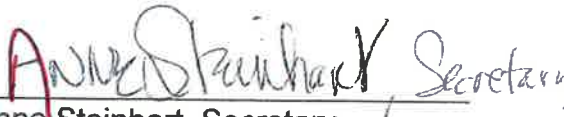
- 1) The minutes of the meeting of Dec. 8, 2015 were presented and accepted. (Motion-Marianne Bennett/Second – Silvia Calderon) (Vote 4-0).
- 2) There were no Public Comments.
- 3) Linda Gluck gave the Financial Report. It was accepted. We are ahead of Budget by \$118,000 actual and \$83,996 to budget thru January 31, 2016. Our Revenue is very close to the projected Budget. We have a savings of \$83,000 in vacant positions (which mostly have been filled to date). Also our operating expenses are under to Budget by \$41,000 due to the fact that we budgeted transportation for twelve months but there is none in July and limited in August and December. (Motion-Jeremy Steinhart/Second-Silvia Calderon) (Vote 4-0).
- 4) Makeesha Coleman gave the Principal's Report. She noted that our Matrix Levels for our Students have been artificially low in the past but we are getting them corrected thus the reason we are so close to our budgeted revenue projections. She also mentioned that we are fully staffed at this time.
- 5) Dr. Leigh Kapps gave the COO Report. She reviewed how the Matrix System works. She noted that UCP Miami will be charging a small weekly fee for the

Anne Steinhart

Summer School Program. She also mentioned that some of the children graduating will be attending the UCP Miami Private School, Diamond Minds. Some of our students are already receiving dance instruction from the Diamond Minds School personnel and in fact will be having a dance recital in May.

- 6) The Board approved a 3% salary increase for staff. This was not in the original Budget but because of current Financial Position it is now possible. These will be effective in April. (Motion-Jeremy Steinhart/Second-Silvia Calderon) (Vote 4-0).
- 7) Caridad Rodriguez was approved by the Board for both out of Field Teacher and ESOL. (Motion Marianne Bennett/Second-Silvia Calderon) (Vote 4-0).
- 8) Some small By-Law changes were approved. These were just changing some position titles to correspond to current staff title changes. (Motion-Silvia Calderon/Second-Jeremy Steinhart) (Vote 4-0).
- 9) Dr. Debbie Terenzio presented a Resolution for the new IDEA Monies Grant of Approximately \$131,000. The resolution was adopted. (Motion-Silvia Calderon/Second-Jeremy Steinhart) (Vote 4-0).
- 10) Revisions to the Personnel Policies effective this month were approved (Motion-Marianne Bennett/Second-Jeremy Steinhart). (Vote 4-0).
- 11) Dr. Debbie Terenzio brought the Board up to date on Capital Outlay money, how it works and what we may expect.
- 12) It was noted that we are changing our location for Board Meetings to the Miami Central Administration Building in Hialeah, as it has the space available and the Miami Building is too small.
- 13) Our next meeting will be our Annual Meeting and be held at noon at the UCP Miami Central Administration Building in Hialeah.
- 14) The meeting adjourned at 12:55 pm.

Minutes Submitted by:


Anne Steinhart, Secretary

cc: Board Members and Officers
CEO UCP South Florida, Inc.
COO UCP South Florida, Inc.
Principal
Dir. of Development, UCP of South Florida, Inc.
Joe Menendez, CPA